



**Procurement and Contracts**  
**Business Unit # 320AD**  
**Purchase Order # 19-0007714**

Page: 1 of 2

Payment Terms: N/A    Freight Terms: N/A    Ship Via: N/A    PCC: A    Date: 07/09/19    PO Method: AT    Dispatch: **Dispatch**    Rev Dt:  
**Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** POLLOCK INVESTMENTS INC  
POLLOCK PAPER DISTRIBUTORS  
PO BOX 671527  
DALLAS TX 75267  
United States

**Ship To:** Texas Workforce Commission  
5809 S WESTERN ST STE 255  
AMARILLO TX 79110  
United States

**Vendor ID:** 1751015406

**Purchaser:** Rebecca Stone  
**Phone:** 512/936-4338  
**Fax:**  
**Email:** rebecca.stone@twc.state.tx.us

**Bill To:** APPO@twc.state.tx.us or

Texas Workforce Commission  
101 E 15TH ST  
RM 446  
AUSTIN TX 78778-0001  
United States

**TWC Prefers Electronic Submission**

**PO Information:**

Delegated Purchase \$5000 or Less  
Please Deliver To:  
Attn. Deana D Hamman  
5809 S WESTERN ST  
STE 255  
AMARILLO, TX 79110  
806-351-3850

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Paper Towels, Single Roll, White, 11 inches x 8.8 inches, 100 count per roll, 30 rolls per case; 64075827300	640/75	1.0000	CS	\$25.57000	\$25.57	07/23/2019
						<b>Schedule Total</b>	\$25.57
						<u>ReqID:</u> 0000022189	
						<b>Item Total for Line # 1</b>	\$25.57
						<b>Total PO Amount</b>	\$25.57

Authorized Signature

07/09/2019



**Procurement and Contracts**  
**Business Unit # 320AD**  
**Purchase Order # 19-0007714**

Page: 2 of 2

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

\* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

\* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

\* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

A handwritten signature in blue ink that reads "Glenn Smith".

07/09/2019